

KATIE RAGSDALE

Instructional Designer

CORE COMPETENCIES

- Instructional design
- Quality Matters
- ADDIE, AGILE, ASSURE, ARCS
- Canvas LMS support
- D2L LMS support
- Camtasia
- Final Cut Pro
- Adobe Creative Suite
- Articulate 360
- CidiLabs Digital Tools
- Online Teaching Pedagogy
- Innovative Technology
- Multimedia Development
- Communication
- Critical Problem Solving

EDUCATION

M.Ed. - Curriculum & Instruction

Emphasis in Educational Technology
UNIVERSITY OF FLORIDA | 2022

Graduate Certificate

Managing Distance Education Environments
UNIVERSITY OF FLORIDA | 2020

B.S. Health Science

UNIVERSITY OF CENTRAL FLORIDA | 2017

PROFESSIONAL EXPERIENCE

INSTRUCTIONAL DESIGNER | ID3 CONSULTING, LLC | Jan. 2023 - Present

- Co-facilitates an Instructional Design Seminar
- Collaborates with subject matter experts (SMEs)/faculty to develop and design eLearning materials
- Reviews online courses for quality assurance
- Provides faculty and staff with course design support for D2L Brightspace LMS and associated technologies
- Stays abreast of state and federal regulations for distance learning

INSTRUCTIONAL DESIGNER | POLK STATE COLLEGE | Sep. 2021 - Present

- Collaborates with subject matter experts (SMEs)/faculty to develop and design eLearning materials for online, hybrid, and face-to-face modalities
- Collaborates with various departments to develop and design sites in Canvas (see page three for list of courses)
- Reviews online courses for quality assurance using the Polk State Quality Online Course Design Rubric and Quality Matter Rubric for Higher Education 7th Edition
- Provides faculty and staff with support for the Canvas LMS and associated technologies
- Facilitates Polk State College Quality Online Course Design Seminar certifying 88 faculty as Quality Ambassadors
- Manages the LearnTech Labs on both Lakeland and Winter Haven campuses
- Coordinates and plans for the growth of the Learning Technology Department and LearnTech Labs
- Stays abreast of state and federal regulations for distance learning

ADMINISTRATIVE ASSISTANT I | POLK STATE COLLEGE | Apr. 2019 - Sep. 2021

- Designed Polk State College Mentor Training course in Canvas to incorporate instructional theories that support engagement and foster collaboration
- Transitioned Polk State College Adjunct Faculty Orientation from face-to-face to fully online and maintains completion of new adjunct faculty
- Developed and maintains Polk State College Faculty Central resource site in Canvas
- Developed course materials for use in template general education courses
- Assures adherence to institutional/departmental procedures and policies
- Provides innovative ideas for more efficient workflow for various processes
- Trains colleagues on best practices for various processes
- Provides technical, clerical, and administrative support for faculty, staff, and students
- Serves as liaison between Academic Affairs and Learning Technology

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INSTRUCTIONAL TECHNOLOGY TECHNICIAN I | *POLK STATE COLLEGE* | Oct. 2018 - Apr. 2019

- Manages the Teaching and Learning Innovation Centers (TLICs) on both Lakeland and Winter Haven campuses
- Oversees TLIC Lab Assistants daily
- Works alongside Learning Technologists to design learning materials and assist with instructional innovation
- Coordinates and plans for the growth of the TLICs
- Provides faculty with Canvas LMS support
- Provides LMS and technology training to faculty, staff, and students
- Assists faculty and staff with producing/refining online content for courses
- Manages all videos, eLearning games, and poster design requests

TLIC Lab Assistant | *POLK STATE COLLEGE* | Nov. 2015 - Oct. 2018

- Works alongside Learning Technologists to design learning materials and assist with instructional innovation
- Manages technology equipment custody, support, and maintenance
- Coordinates and plans for the growth of the TLICs
- Provides faculty with Canvas LMS support
- Provides LMS and technology training to faculty, staff, and students
- Assists faculty and staff with producing/refining online content for courses
- Manages all videos, eLearning games, and poster design requests

PROFESSIONAL SERVICE & AFFILIATIONS

- Polk State College Quality Enhancement Plan Faculty Toolkits Workgroup Member
- Polk State College Distance Learning Committee Member
- Polk State College Pro-Tech Staff Committee Member (Non-voting)
- Polk State College Academic Quality Council Member (Non-voting)
- College Reach Out Program (CROP) Assistant 2021-2023
- United States Distance Learning Association Member
- Florida Virtual Campus Distance Learning and Student Services Zero Textbook Cost Course Indicator Workgroup
- Polk State College Screening Committees for Staff
- Quality Matters Coordinator
- Polk State College President's Leadership Institute Class II
- Polk State College Emerging Leaders Professional Series Class VI

PROFESSIONAL CERTIFICATIONS

- **Quality Matters Rubric Update, 7th Edition for Higher Education** | Sept. 2023
- **Designing Learner-Centered and Equitable Courses** | ACUE | Jan. - Mar. 2023
- **Creating an Inclusive and Supportive Online Learning Environment** | ACUE | Sept. - Oct. 2022
- **Collaborating and Building Relationships with SMEs** | Dr. Luke Hobson | May 2022
- **Quality Matters Peer Reviewer Certification** | Mar. 2021

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PROFESSIONAL PRESENTATIONS

- **Let's Talk: The Power of Simple Conversations**
Florida Online Innovation Summit | Mar. 2024
 - **Measuring Up: Restructuring the Course Objectives Process**
Polk State College President's Leadership Institute Class II Graduation | Aug. 2023
 - **Quality Online Learning at Polk State College**
Polk State College Professional Development Day | Apr. 2023
 - **Redesigning Your Pedagogy: Using Canva in the Classroom**
Polk State College Professional Development Day | Apr. 2023
 - **Setting the Bar: A Quality Approach to Online Learning**
Association of Florida Colleges 74th Annual Meeting and Conference | Nov. 2023
Online Learning Consortium | Apr. 2023
Florida Instructional Designer Network | Jan. 2023
 - **Setting the Bar: Why Faculty Buy-in and Quality Assurance are Important for Community Colleges**
QM Connect | Nov. 2022
 - **A Quality Approach to Online Learning in a Post-COVID World**
United States Distance Learning Association National Conference | July 2022
Polk State College Professional Development Day | Apr. 2022
 - **Quality Online Course Design**
Polk State College Academic Affairs and Workforce Education | Mar. 2022
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COURSES DEVELOPED (NON-INSTRUCTIONAL)

- **Eagle AI** | 2024
- **Teaching Online Certification** | 2024
- **Honors Program Students** | 2023
- **Get Ready for Math** | 2023
- **Learning Technology Support** | 2023
- **Explore to Complete: Faculty Toolkits (QEP)** | 2021
- **Career Readiness Program (QEP)** | 2021
- **Quality Online Course Design Seminar** | 2021
- **Hospital Orientations** | 2022
- **Success Coaching** | 2022
- **Faculty Online Expectations** | 2021
- **Adjunct Orientation** | 2019
- **Mentor Training Program** | 2019
- **OER Initiative** | 2017